

QUICK REFERENCE GUIDE FOR USEFUL INFORMATION

Welcome to all of the new music majors! We are glad you are here. This Guide is intended to help you find out some of the things you may want to know as a new student at UCSB. Rather than give you all of the information directly, this Guide will inform you of the proper places to find the information, whether on a Web page, in a handbook or an office on campus.

If you do not find the information that you need here, please do not hesitate to come to the Undergraduate Advising Office (Rm. 1314 Music Bldg.) and ask. If I don't have the information available, I will help you find it!

MUSIC DEPARTMENT

Just about anything that you want to know about our music department can be found at our Web site: <http://www.music.ucsb.edu>. You can read about degrees offered, the faculty, current performance calendar, and much more.

The Music Library is a great resource for study and information. It is located in the Music Building near Geiringer Hall, on the second floor of the Arts Library. The phone number is 893-4621.

Practice Rooms and Lockers: Patrick Chose is in charge of issuing lockers and assigning practice rooms for majors. If you have not seen him yet, you should do so as soon as possible. You will need a check or money order, made out to "UC Regents" to pay the deposit for a room key and/or locker. Patrick is located in Rm. 1251 (also near Geiringer Hall), phone: 893-3388, pchose@music.ucsb.edu.

The Music Office is in Rm. 1315 of the Music Building. The current (06-07) Chair of the Department is Paul Berkowitz (berkowitz@music.ucsb.edu). Our Business Officer is Patty Miller (ext. 2737, miller@music.ucsb.edu). Professor Berkowitz and Patty's assistant is Jan Nisen (ext. 7748, nisen@music.ucsb.edu). Jack Harris is our Financial Assistant (ext. 7748, jharris@music.ucsb.edu). If you have any funding coming from the department for scholarships or grants, Jack is the person to see. Most importantly, our receptionist is Katherine Abad (ext. 3261, kabad@music.ucsb.edu). If you need general information or assistance and I am not available, Kathy can help you or at least point you in the right direction.

Another very important contact person is our current (06-07) Faculty Undergraduate Advisor, Professor John Hajda (jhajda@music.ucsb.edu). You should always bring your questions and academic concerns to me first, but if for some reason I cannot help you, you may want to contact Professor Hajda as he makes all final decisions regarding academic and administrative matters for undergraduates.

UCSB GENERAL INFORMATION

The catalog lists all of the courses offered in the department, and everything that you need to know about undergraduate education at UCSB, including requirements for each College within the university, and General Education requirements. There is information in the catalog on financial aid and fees. The catalog also has a section on academic policies and procedures and what you need to know if you want to earn honors. The catalog is available in hardcopy at the UCEN Bookstore or on line at: <http://www.catalog.ucsb.edu>.

For additional information on financial aid, go to: <http://www.finaid.ucsb.edu>, or call the Financial Aid Office, ext. 2432.

Another very important campus office is the Registrar, whose home page is: <http://www.registrar.ucsb.edu>. There you will find information on graduation, transcripts, quarterly deadlines, enrollment, grades, and much more. I urge you to bookmark this address; you will need to visit the site frequently.

CAMPUS ORGANIZATIONS AND AGENCIES

Following is a list of some helpful agencies and organizations. For a comprehensive listing of all campus organizations and services, see the "UCSB Student Handbook-Kiosk". The handbook includes information on Health Services, Sports and Recreation and a full listing of campus resources and services.

Counseling and Career Services: <http://www.career.ucsb.edu>, Bldg. 599, ext: 4411.

Housing Information: <http://www/housing.ucsb.edu>, Community Housing Office 3151 UCEN, ext: 4371.

Campus Learning Assistance Services (CLAS), this is a great resource, they offer workshops on study skills, taking good lecture notes, and time organization and many other practical student skills. CLAS: <http://www.clas.ucsb.edu>.

Educational Opportunity Program: <http://www.sa.ucsb.edu/eop>, ext: 4758.

Education Abroad Program: <http://www.eap.ucsb.edu/>, ext: 2958.

Please direct questions or comments on this information to:
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